



Trach – Ready Quarterly Review

Created by Lanean Lang



PURPOSE

Interactive practice, knowledge assessment, and hands-on validation.

Strengthen Readiness During Home Visits.

WHY THIS IS NEEDED

Strengthen Readiness During Home Visits

Home-visit events identify opportunities to strengthen emergency- response readiness and role clarity when a tracheostomy becomes displaced.

- Case managers routinely enter homes and may be present when an unexpected respiratory event occurs.
- Quarterly reinforcement can improve recognition, communication, and initiation of the patient- specific emergency plan.
- Online instruction alone is not sufficient; knowledge practice must be paired with hands-on validation by an RT.
- Rotating scenario-based content each quarter keeps the learning experience relevant, engaging, and responsive to different home-care situations.

QUARTERLY COMPETENCY PROCESSES



REVIEW

Scenario-based video content with 1-3 questions

ASSESS

Microsoft Forms knowledge quiz

VALIDATE

Hands-on competency checkoff with an RT



PRACTICE

Interactive Emergency Scenario

ROUTE

Automatic notification based on branch

DOCUMENT

Completion recorded in employee education profile.

This process combines decision- making practice, knowledge assessment, and demonstrated hands-on competency.



Unexpected Trach Emergency

A quarterly decision-making scenario for pediatric case managers

[Start the course →](#)

[Launch Interactive Scenario](#)



or scan the QR code (disabled)

* No need to login or register to access content.

INTERACTIVE PRACTICE BUILDS EMERGENCY- RESPONSE JUDGEMENT

LUMI PLATFORM - INTERACTIVE HOME-VISIT SCENARIO

- Places the case manager in a realistic pediatric home care situation.
- Requires an immediate decision when a tracheostomy is dislodged.
- Provides clear, choice-specific feedback.
- Reinforces attention to the child, rapid communication, and the patient-specific emergency plan.
- Allows safe practice before hands-on RT validation.

The scenario supports decision-making practice; it does not replace company policy, the patient-specific emergency plan, or hands-on competency validation.

Prototype- Trach Ready: Quarterly Knowledge Assessment- Q1

This assessment evaluates the case manager's ability to recognize and respond appropriately to an unexpected tracheostomy emergency during a pediatric home visit. A passing assessment score does not complete the quarterly competency requirement. Successful hand-on validation with the assigned respiratory therapist is also required.

Hi, Lanean. When you submit this form, the owner will see your name and email address.

* Required

Case Manager Information

Select your assigned branch below:

Name: *

Enter your answer

Office / Branch *

Select your answer

Next

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Knowledge Assessment- disabled
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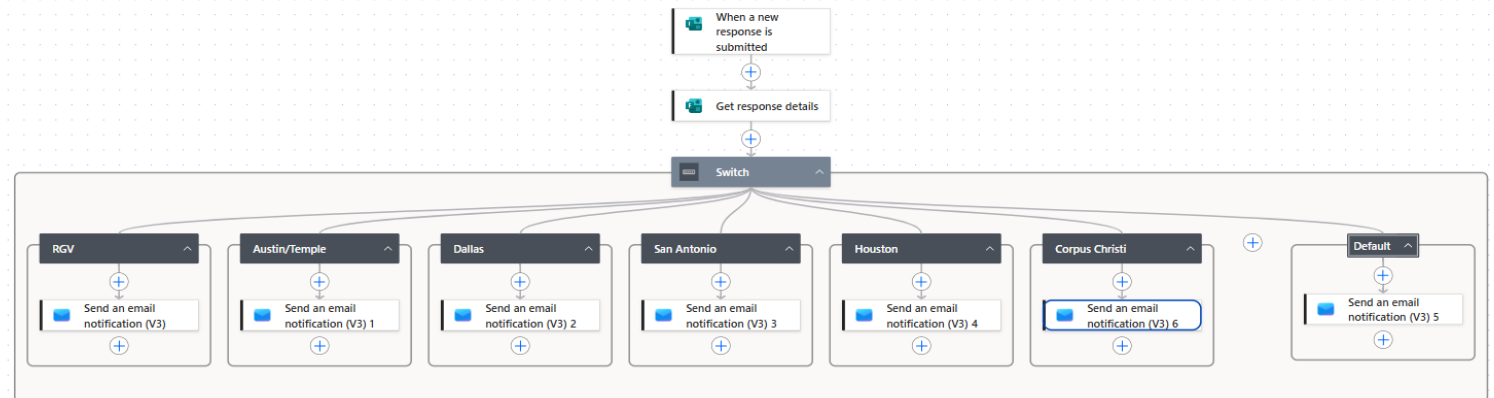
KNOWLEDGE ASSESSMENT AND AUTOMATIC ROUTING

MICROSOFT FORMS

- Measures knowledge with scenario-based questions.
- Records the employee's name and selected branch.
- Uses Power Automate to route assessment and completion notification to the branch RT.

POWER AUTOMATE

- Uses Power Automate to route completion notification.
- Notification cues branch RT to schedule skills checkoff and review assessment.



HANDS-ON VALIDATION COMPLETES THE PROCESS

Strengthen Readiness During Home Visits

A home –visit event identifies opportunities to strengthen emergency- response readiness and role clarity when a tracheostomy becomes displaced.

- The assigned RT validates tracheostomy and ventilator emergency-response skills.
- The case manager demonstrates required actions using approved equipment and procedures.
- Coaching or remediation is provided when additional practice is needed.
- Final completion is documented in the designated company system.